



CITY OF BURLINGTON

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**CITY OF BURLINGTON
Common Council Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Wednesday, November 7, 2018**

1. **Call to Order / Roll Call**

Mayor Hefty called the Common Council meeting to order at 9:16 p.m. Roll Call - Present: Mayor Hefty, Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker, Alderman Todd Bauman. Excused: None.

Student Representatives - Present: Jack Schoepke (BHS). Excused: Morgan Tracy (BHS).

Staff present: Administrator Carina Walters, City Attorney John Bjelajac, Finance Director Steve DeQuaker, Assistant City Administrator/Zoning Administrator Megan Watkins, Public Works Director Peter Riggs, Building Inspector Gregory Guidry and Intern Nick Faust.

2. **Pledge of Allegiance**

3. **Citizen Comments**

Jon Thorngate, Life Bridge Church, addressed the Council to ask if he would have the opportunity to speak prior to the vote on Motion 18-913. Mayor Hefty confirmed he would be able to participate in further discussion at that time.

4. **Chamber of Commerce Representative and Rescue Squad Representative**

Administrator Walters provided a Chamber Report Update which included the Chamber After Hours event at Mays Insurance on November 8th from 5-8 p.m. and stated they will also be celebrating 100 years of business. Additional updates included the upcoming Ice Festival scheduled for December 15-16, which will also include the opening of Santa's Chalet.

5. **Approval of the October 16, 2018 Common Council Minutes**

Motion: Alderman Kott. Second: Alderman Bauman. With all in favor, the motion carried.

6. **Reports by Aldermanic Representatives and Department Heads**

- Alderman Rauch provided a Park Board update and stated that an Eagle Scout project involving brush removal and an obstacle course at the Dog Park is in the works. Rauch also inquired about the Haunted Bus parked on the City Compost property and asked if it could be removed.
- Mayor Hefty announced that the Western Racine County Alliance would be held at Norway Town Hall on Wednesday, November 14, beginning at 5:30 p.m.

7. **Approval of Reports 1-6**
Motion: Alderman Meyer. Second: Alderman Kott. With all in favor the motion carried.
8. **To approve payment of Prepaids and Vouchers for bills accrued through November 7, 2018.**
Motion: Alderman Grandi. Second: Alderman Heft. Roll Call: Aye - 8. Nay - 0. The motion carried.
9. **Approval of Operator's Licenses**
Motion: Alderman Heft. Second: Alderman Grandi. With all in favor the motion carried.
10. **Appointments and Nominations**
To approve the appointments of Student Representatives to their respective Boards for the 2018-2019 school year.
 - Motion: Alderman Rauch. Second: Alderman Preusker. With all in favor the motion carried.
11. **PUBLIC HEARINGS:**
 - A. **Public Hearing** - To hear comments or concerns from the public regarding the 2019 Annual Budget. Mayor Hefty opened the Public Hearing at 9:28 p.m. There were no comments. A motion was made by Alderman Schultz with a second by Alderman Kott to close the Public Hearing. With all in favor, the hearing was closed at 9:29 p.m.
12. **RESOLUTIONS:**
 - A. **Resolution 4924(26)** To grant an Easement from the City of Burlington to 492 N. Pine Street LLC for the Alley located behind 492 N. Pine Street.
 - Mayor Hefty tabled Resolution 4924(26).
13. **ORDINANCES:**
 - A. **Ordinance 2042(8)** - To amend the Official Traffic Map to remove the existing "15 Minute Parking Zone" and replacing it with a "Two-Hour Parking Zone" at 473-481 Milwaukee Avenue.
 - Motion: Alderman Bauman. Second: Alderman Heft. With all in favor the motion carried.
14. **MOTIONS:**
 - A. **Motion 18-913** To consider approving a Certificate of Appropriateness and Sign Permit for property located at 457 Milwaukee Avenue.

Further discussion ensued, including additional comments by Jon Thorngate of LifeBridge Church regarding the project and approval process. Alderman Schultz stated he wanted more time to review the ordinance and better understand the authority of the Historic Preservation Committee.

 - A motion to table Motion 18-913 was made by Alderman Schultz with a second by Alderman Rauch. Roll Call: Aye - 4. Nay - 4 (Meyer, Grandi, Heft, Bauman). As a result of a tie, Mayor Hefty voted aye. The motion was tabled.
 - B. **Motion 18-914** To consider approving a Certificate of Appropriateness for property located at 492 N. Pine Street.
 - Mayor Hefty tabled Motion 18-914.

- C. **Motion 18-915** To consider approving a Certificate of Appropriateness for property located at 541-549 N. Pine Street.

● Motion: Alderman Grandi. Second: Alderman Meyer. With all in favor the motion carried.

15. **ADJOURNMENT**

Motion: Alderman Heft. Second: Alderman Meyer. With all in favor the meeting adjourned at 9:48 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington